MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION July 17, 2012



COMMISSIONERS PRESENT: Chuck Blair, Ray Gamma, Roseann Alderete LaCoursiere, Mike

O'Halloran, Cynthia Owens, Tino Silva, Kevan Michael Walke.

STAFF PRESENT: James Teixeira, Director of Parks and Recreation.

PUBLIC: Peggy Parkin.

<u>MATTERS FOR COUNCIL ACTION</u> — The Commission recommended that Council approve an amendment to the Youth Soccer Park Facility Use policy such that any non-resident facility use fees generated from Youth Soccer Park(YSP) facility use be deposited into an account designated and allocated for improvements at YSP.

I. CALL TO ORDER/ROLL CALL/ ORDER OF AGENDA

The meeting was called to order by Chair Owens at 7:00 p.m. On a motion by Commissioner Gamma and second by Commissioner Silva, the Commission excused (6-0-1) Commissioner Blair (arrived after roll call). On a motion by Commissioner O'Halloran and second by Commissioner Gamma, the Commission amended the order of agenda (7-0-0) to welcome the newly seated Commissioners LaCoursiere and Walke and to provide commissioner introductions. A member of the public was recognized and welcomed to the meeting.

II. <u>APPROVAL OF MINUTES</u>

On a motion by Commissioner Gamma and second by Commissioner O'Halloran, the Commission approved (3-0-4) the minutes of the Regular Meeting of June 19, 2012.

III. CORRESPONDENCE/COMMUNICATIONS

- **A.** The Commission reviewed recent City Council actions pertaining to parks & recreation including: Council approval of an amendment to the Senior Nutrition Program catering agreement; acceptance of the third quarter fiscal operation status report for the Santa Clara Golf & Tennis Club; acceptance and appropriation of a donation from the Santa Clara Veterans Memorial Committee for installation of pavers at Central Park; and appointment of two new Parks & Recreation Commission members, Roseannn Alderete LaCoursiere and Kevan Michael Walke.
- **B.** The Commission reviewed a letter from the Santa Clara High School PTSA Grad Night Committee identifying their new coordinator, Shanta Dominquez. The information was conveyed to Commissioner O'Halloran for coordination of Art & Wine Festival volunteers.
- C. The Commission received an update regarding the California State Parks Office of Grants and Local Services technical assistance workshop for Land and Water Conservation Fund grants. The City does not have a competitively qualifying project, but will continue to explore grant opportunities.
- **D**. The Commission received copies of a National Recreation and Parks Association (NRPA) Fact Sheet on the positive impacts of park in local communities.
- E. The Commission received updated sections of the Commission Handbook from the City Clerk's Office.

F. Commissioners were reminded of the Mandatory AB1234 Ethics Training to be held Thursday September 13, 2012 in Council Chambers from 6:30-9:00 p.m. and the availability of an online training alternative from the Fair Political Practices Commission (FPPC).

G. July is "Parks & Recreation Month."

IV. OLD BUSINESS

A. Art & Wine Festival Planning. The Commission reviewed current booth assignments and encouraged Commissioner LaCoursiere to discuss her request to work in the SC PAL booth with assigned Commissioner Blair. Commissioner Walke was encouraged to discuss booth needs with Commissioners Silva and O'Halloran.

V. <u>NEW BUSINESS</u>

A. Election of Commission Officers for FY 2012-13. On a motion by Commissioner O'Halloran and second by Commissioner Silva, the Commission selected (7-0-0) Commissioner Gamma for position of Chair. On a motion by Commissioner Silva and second by Commissioner Gamma, the Commission selected (7-0-0) Commissioner O'Halloran as Vice-Chair. On a motion by Commissioner Gamma and second by Commissioner Blair, the Commissioner selected Commissioner Silva as Secretary.

B. Youth Soccer Park Facility Use Fee Discussion. The Commission reviewed a request from Commissioner Silva to recommend to Council that the City "waive" Facility Use Fees charged for Use of Youth Soccer Park (YSP) by Santa Clara Sporting for the 9th Annual Sporting Cup Invitational Tournament to be held August 10-12, 2012. The Commission discussed: (1) the background of the event; (2) current City policy and past practice related to the facility use fee; and, (3) the residency requirement in relation to elite levels of competitive play. The Commission took no action on the fee waiver request. On a motion by Commissioner Silva and second by Commissioner Gamma, the Commission recommended (7-0-0) that Council approve an amendment to the Youth Soccer Park Facility Use policy such that any non-resident facility use fees generated from Youth Soccer Park(YSP) facility use be deposited into an account designated and allocated for improvements at YSP. The Commission also expressed a desire to discuss the general Parks & Recreation facility use policies at a future Commission meeting as they relate to competitive events hosted in the City of Santa Clara.

VI. STAFF REPORT

Director Teixeira welcomed the new Commissioners.

A. Recreation Programs. Director Teixeira reported that Recreation Summer registration had topped 9,500 unduplicated registrations, of which 605 were processed through internet with 40% as mail-in and walk-in to the CRC. Over 1,200 new family accounts were set up and over \$1 million received in gross revenues. The Department was contacted regarding eligibility for a Safe Summer Program Grant from the Santa Clara County Probation Department. Western Diving Championships Scheduled for July 27 at the International Swim Center. The Vintage Baseball special event will be held at Washington Ball Field on August 4-5, 2012. Youth Soccer Park will be host to the Sporting Cup to be held August 10-12, and the Rotary Cup August 18-19. The Fall Activity Guide will be sent out on August 15, 2012.

B. Parks Projects. Director Teixeira reported that the Gymnastics Center painting project was completed. The old Agnew Park restroom will be removed in August in preparation to the pathway and sport court improvements. Central Park pathways had been repaired. Youth Soccer Park vehicle and pedestrian entrance improvements would be completed prior to August 9th. The paver work was begun at Central Park donated by the Veterans Committee in cooperation with the Parks Division. The annual draining and cleaning of Central Park lake would begin in late August and completed in early September prior to the Art & Wine Festival.

VII. COMMISSIONERS REPORTS

Commissioner Blair—Welcomed the two new commissioners. Commissioner had questions about July 4th fireworks and about community use of softball fields, particularly at Henry Schmidt Park.

Commissioner Gamma—Welcomed new commissioners and reported on his visit to the dog park, and attendance at the July 4th All City Picnic at Central Park, a San Jose Giants game, the City Manager's Farewell event, City Concerts in the Park, and the Rotary BBQ at Mervyns Plaza.

Commissioner LaCoursiere— Reported attending the Santa Clara Arts Foundation inaugural event.

Commissioner O'Halloran—Welcomed new commissioners and reported on attending the Rotary BBQ event at Mervyns Plaza, the 4th of July All City Picnic in Central Park, the Northside Library ground breaking, and the inaugural event of the Santa Clara Arts Foundation.

Commissioner Owens—Welcomed new commissioners and thanked commission for support as chair over the past year.

Commissioner Silva—Welcomed the new commissioners. Reported on visiting the International Swim Center and noticing the deteriorating condition of the facility. Also mentioned the increased negative impacts on athletic fields by organized adult sports groups when field are closed for seasonal maintenance.

Commissioner Walke—Reported working at the SCPAL booth at the All City Picnic on the 4th of July at Central Park.

VIII. <u>CONFERENCE ATTENDANCE REPORTS</u>—None.

IX. PUBLIC PRESENTATIONS

A member of the public asked the commission about Homestead Little League fields at Pomeroy/Benton.

X. <u>ADJOURMENT</u>—On a motion by Commissioner Silva and second by Commissioner Walke, the Commission voted to adjourn at 9:16 p.m. to the next regular meeting scheduled for August 21, 2012, at 7:00 p.m., in the Staff Conference Room.

Prepared by:		Reviewed by:	
	James Teixeira	_	Tino Silva
	Director of Parks and Recreation		Secretary